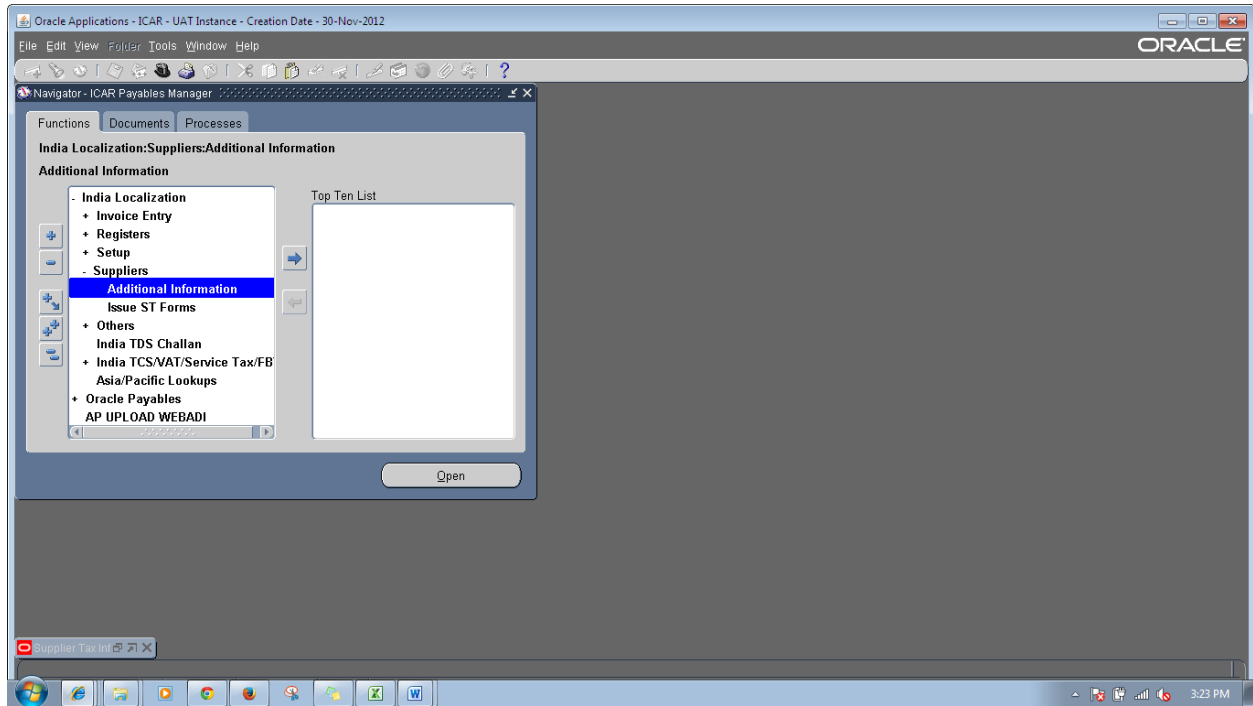


Making Supplier TDS READY

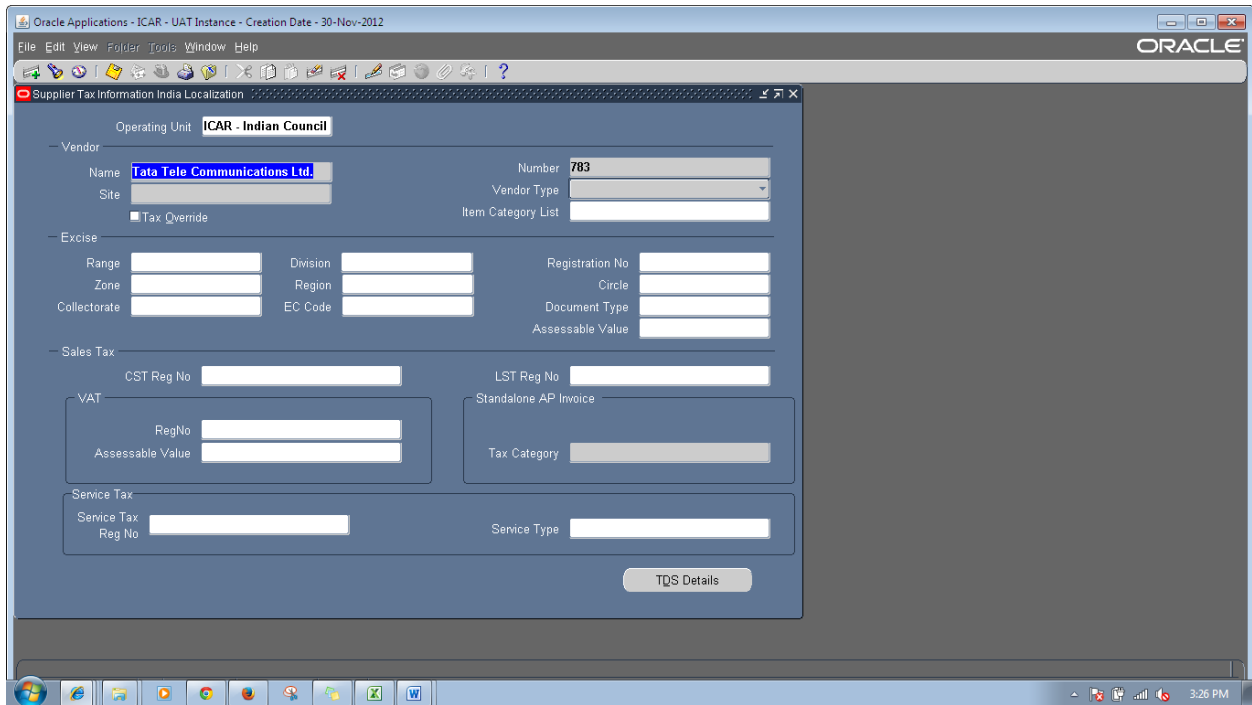
For deducting TDS on a particular vendor an additional set up is required.

Switch to XXXX Payable SETUP USER (Respective Institute's).

Click on India Localization > Suppliers > Additional Information

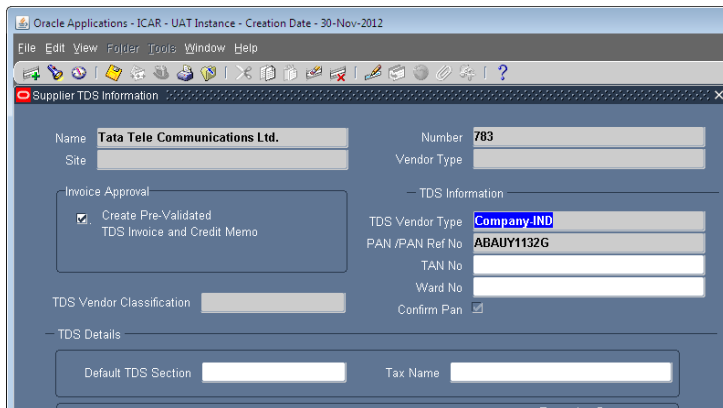


Window will open, Enter the vendor name, First we have to enter the vendor name without its site name.



Now save the work.

And click on TDS Details Option.



Enter TDS Vendor Type, PAN Number.

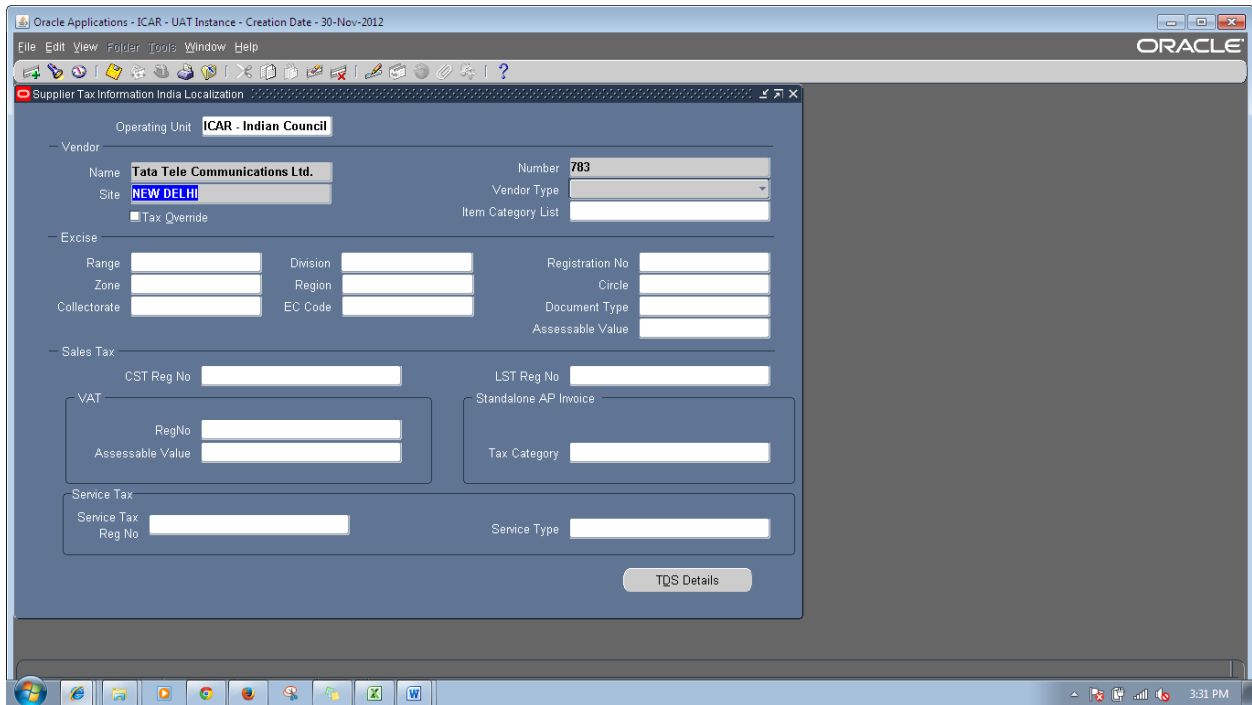
Click on Confirm PAN.

Enable the Invoice Approval.

And save your work.

After completing again open the additional information window,

Now add The same Vendor by filling its site name.

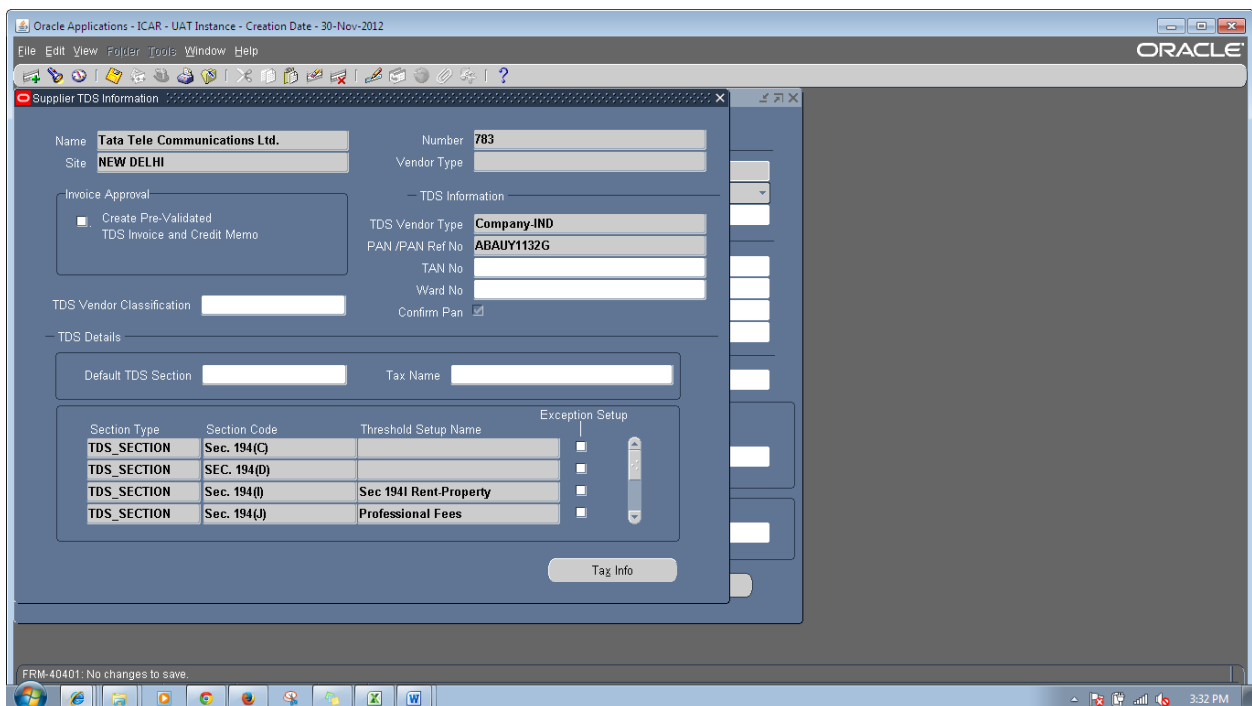


Save your work and click on TDS details Option window.

And rest of the information will come automatically.

Ensure that Confirm PAN and Create Pre-Validated TDS Invoice and Credit Memo shall be ticked.

If not, check the boxes.



Now save your work.